

Orientation Get Started Checklist

Congratulations on starting your new course at The Gordon! We know that there can be a lot to think about before your first class. To help, we recommend you use this checklist. You can find more information in the Orientation - Get Started section of the Student Portal. If you have any questions, please ask your teacher or [Customer Service](#). We are all here to help you succeed.

Check your contact details, user name and password

- Login to eCentral to check your contact details.
- Test logging into Gordon Online using your user name and password.

Check your enrolment is correct

- Make sure your enrolment is correct in eCentral. Manually enrol in any missing units.

Pay your fees and explore financial support

- Check your fee due dates in eCentral.
- Find out if you are able to arrange a payment plan and how to apply by the deadline.
- Explore Scholarships to see if you are eligible and apply.

Order Student ID card

- Once have enrolled, order your Student ID card online.

Plan how to get to and around campus

- Plan how you will get to your first class.
- Explore campus before classes start or in the first week.

Get to know the services available to you

- Take time to Explore Wellbeing and Support in the Student Portal to find out more about the services available to you as a student.

Understand your rights and responsibilities

- Read about your Rights and Responsibilities.

Make sure you have access to a computer

- Check where to find a computer or borrow a laptop on campus.
- If you are using your own, you can access Microsoft Office for free.

Get your equipment and books ready

- Organise a good space to study at.
- Purchase textbooks, chef and hairdressing equipment and uniforms from the Bookshop.
- Purchase required clothing, accessories and uniforms through Hip Pocket in person or online.

Plan your time and check your timetable

- Check your emails from us to make sure you know when and where your first class is.
- Check your [timetable](#) and add it to your phone and Gordon Online.
- Use a daily, [weekly](#) or [term planner](#) to help organise your study and other commitments.

Get ready for Orientation

- Check your emails for details about orientation activities.
- International Students: Attend the compulsory orientation session. Details will be sent to you. Take time to find out about the International Support and services available to you.